





## Instructions / Checklist for filling KYC form

- 1 Please provide self attested address proof even when there is no change of address.
- 2 List of acceptable identity and address proof is given below.
- 3 In absence of valid address proof the address proof of a close relative with whom account holder is residing may be provided along with a declaration from the close relative and the close relative's ID and address proof. The declaration should state that account holder is a close relative and resides at the said address.
- 4 In case of joint accounts separate forms need to be filled by the joint holders.
- 5 Self attested copy of Aadhaar card has to be attached for Aadhaar number updation. The account number mentioned in this form will be linked with the Aadhaar number .
- 6 Please contact the nearest branch to know more details.



## Valid List of Documents for Individuals

### A. Documents for establishing proof of identity (submit any one)

- 1 Valid Passport
- 2 PAN card
- 3 E-Aadhaar letter downloaded from UIDAI site/Aadhaar card issued by government of India.
- 4 Valid Permanent Driving license
- 5 Election Card / Voters ID card
- 6 Job card issued by NREGA duly signed by an officer of the State Government
- 7 Letter issued by a Gazette officer ,with a duly attested photograph of the person Acceptable only for opening low risk Basic Savings Bank Deposit Account (BSBDA)

### B. Documents for establishing address (submit any one)

- 1 Valid Passport
- 2 PAN Card
- 3 Valid Permanent Driving license(Except driving license issued by the Govt of Maharashtra)
- 4 Election/ Voter ID card (if it has address)
- 5 E-Aadhaar letter downloaded from UIDAI site/ Aadhaar card issued by government of India.
- 6 Job Card issued by NREGA ,duly signed by an officer of the State Government
- 7 Letter issued by a Gazette officer ,with a duly attested photograph of the person Acceptable only for opening low risk Basic Savings Bank Deposit Account (BSBDA)
- 8 Identity card issued by Central/State Government ,Public sector undertaking ,any Scheduled Commercial Bank ,or any Public Financial Institution for their employees is also acceptable.